

Application Packet Checklist

- **Application**
 - All sections filled out fully (including major, emergency contact, recommendation, etc.)
 - Signature on last page is Mandatory
- **Statement of Purpose**
 - Student introduces self and major/interests to application review staff
- **Résumé or CV**
 - Outlines Career experience, education background, volunteer experiences, interests
- **Financial Guarantee**
 - If receiving a scholarship: *original letter* from government or scholarship department stating that they will cover expenses related to student's education
 - If paying for tuition by one's self: a document from the student or student's parent's bank indicating they have the financial resources to pay their tuition
- **Transcripts**
 - All original transcripts from all levels of education (for example, if the applicant is a PhD student please include undergrad *and* Master's transcripts).
 - Must be translated into English
 - Must be stamped by the institution for authenticity
- **Certificate of Graduation**
 - All certificates of graduation for each level of education completed
 - Must be translated into English
 - Must be stamped by institution for authenticity
- **Passport photocopy**
 - Must be able to read all text on passport
- **3 Letters of Recommendation**
 - Must be from *previous teachers or professors* (please, no letters from employers)
 - Must be in English
 - Must be original—No photocopies or faxed copies.